

Fire Escape Report & Review Application

Date Received B&I _____

Address of Building: _____

Owner: _____ **Address:** _____

Owner Name & Address (if different than above) _____

Address/City/Zip: _____

Contact Person: _____ **Phone:** _____

Signature of Owner or Owner's Agent _____

The signature of the owner or person in control above acknowledges his or her receipt of the report and responsibility to maintain the fire escape(s) in a safe condition.

(See Section 1127-05, Fire Escapes Cincinnati Municipal Code (CMC) for definitions and reporting requirements)

FIRE ESCAPE CONDITION

_____ **SAFE**

_____ **SAFE WITH AN ORDINARY REPAIR AND MAINTENANCE PROGRAM**

_____ **UNSAFE**

_____ **UNSAFE AND IMMINENTLY HAZARDOUS.** Notify B&I by phone at (513) 352-3275, (513) 352-1549, or (513) 352-4697 within 24 hours. Indicate where this condition exists on the fire escape and what safety precautions have been provided.

Name of B&I employee contacted: _____ Date of Contact: _____

BUILDING DESCRIPTION

Date of the Report: _____ **Occupancy of Building:** _____

No. of stories: _____ **Height** _____ **Year Built:** _____

Description of Exterior Walls (check all that apply)

Brick ___ **Terra Cotta** ___ **Stone** ___ **Concrete** ___ **Stucco** ___ **Concrete Block** ___

How many total exterior fire escapes are present? _____ **Locations:** **Front** ___ **Rear** ___ **Right Side** ___ **Left Side** ___

LICENSED PROFESSIONAL

Name: _____ **Firm Name:** _____

Address: _____ **City:** _____

State: _____ **Zip** _____ **Professional Seal and Signature:** _____

Phone: _____

E mail: _____

The following is the information required to be part of the report per sec. 1127-05.4 CMC:

- A description of the building, including the number of stories, height, plan dimensions, age and type of exterior wall construction, describing all exterior fire escapes attached thereto.
- Overall photographs or drawings of all fire escapes attached to the building.
- A detailed description of the examination in narrative form, including start and completion dates.
- A designation of the building's fire escape status by the professional as stated above.
- Drawings or photographs describing the locations and extent of all significant distress or deteriorated conditions observed on the fire escapes.
- A description of recommended repair work and precautionary measures that will be taken to safeguard the public, emergency responders, and occupants, if any, and the recommended completion date of such work.
- Other documents, notes, summaries, memoranda, letters, or ancillary reports pertinent to the inspection report prepared by the professional.
- Where appropriate, a comparison of conditions of fire escapes on the building with conditions observed during previous examinations.
- A recommendation for future examination, if earlier than required under 1127-05.3.

